Niobrara County Hospital District Board of Trustees

Board of Trustees Meeting Minutes

April 28, 2026

The Niobrara County Hospital District Board of Trustees met in the training room at Niobrara Community Hospital in Lusk, Wyoming. In attendance were Mr. Travis Krein, Chairman, Ms. Connie Volk, Vice Chairman, Ms. Randi Ross, Secretary and Mr. Dan H. Hanson, Treasurer. Also in attendance was Dana Gilleland, CHMS CEO. Attending from NCH were Linda Noe, Doug Schlangen, Michael Brown and Dr. Behringer.

Mr. Krein called the meeting to order at 5:30 pm.

A quorum was verified.

Public Comments – landscaping

Ms. Ross asked for the CEO report and the IT report to be removed from the consent agenda and added to new business and for the bylaws review to be moved to new business. Landscaping were moved to executive session and interim rate review was added to new business.

Consent Agenda

Ms. Ross moved to accept the consent agenda. Mr. Hanson seconded the motion. No discussion. Motion carried.

Items in the consent agenda were the minutes of the March 24, 2026 meeting, NCHD hospital stats, Accounts Receivable and KPI file and Department and Committee reports.

Financials –

Patient revenue, less adjustments, on March 31 was $597,943.80; other operating revenue was $111,654.36; non-operating revenue was $108,891.34 for total revenue of $818,489.50. Operating expenses for March were $766,244.58; non-operating expenses were $2496.25 which resulted in net income of $49,768.67.

Financial statements were reviewed by the finance committee in detail prior to the meeting and will be filed for audit.

Old Business

New Hospital Signs – we are ordering 4 new signs in reflective white; .08 aluminum, 48” x 120”; they will be installed when the landscaping is done and labor will be inhouse. Two of the signs will be put on the highway.

North Building Damage – a property insurance adjuster will come and look at it

Roof Update – we have paid 75% of the bill and are receiving a credit reduction by the guaranteed amount as well as time, materials and labor we spent. It will be less than the original quote due to these issues. They still need to come and fix the vents. There is a 20 year warranty on the materials and a 2 year warranty on the labor.

New Business

CEO and IT reports – Ms. Ross asked for clarification on the CEO presentation in November – should this be NCHD or CHMS? Dana stated that they had been asking her to present for several years and it is because of the success of NCHD. Ms. Ross suggested that Mr. Hendrickson attend the May meeting and give the Board an update on next steps, timing and budget.

Bylaws Review – the bylaws were reviewed and no changes were made. As per the bylaws, Board members will sign confidentiality statements annually and a joint conference committee consisting of the Board Chair (or designee), the Medical Director and the Administrator will start meeting quarterly.

Mill Levy – Becky Freeman, County Clerk wanted clarification on the language for the November ballot. We will send it to Mr. Healey.

Specialty Providers – contacting providers in Cheyenne to provide services; is in early stages currently. Ms. Ross asked if we could find providers closer to Lusk, as not many people travel to Cheyenne for medical appointments. Dana stated that Scottsbluff and Casper are not responsive.

Interim Rate Review – our rates will be increasing due to our spending. The interim rate review will be submitted, and we will be receiving a check from Medicare.

Ms. Volk moved to enter Executive Session to discuss personnel and bids at 5:35 pm. Mr. Hanson seconded the motion. No discussion. Motion carried.

Board returned to public session at 6:27 pm.

Ms. Volk moved to accept the bid of $117,230.00 from Black Hills Sod for the landscaping at the nurse's house and the hospital. Ms. Ross seconded the motion. No discussion. Motion carried.

Mr. Hanson moved to accept the bid of $172,440.00 from GW Mechanical to replace the boiler. Ms. Ross seconded the motion. No discussion. Motion carried.

Meeting adjourned at 6:50 p.m.

Next meeting is May 26 at 5:30 p.m.

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Travis Krein, Chairman Randi Ross, Secretary