

# **Niobrara County Hospital District Board of Trustees**

## **Board of Trustees Meeting Minutes**

**March 26, 2024, 5:30 p.m.**

The Niobrara County Hospital District Board of Trustees met in the training room at Niobrara Community Hospital in Lusk, Wyoming. In attendance were Mr. Travis Krein, Chairman; Mr. J.V. Boldon, Vice Chairman, Ms. Randi Ross, Secretary, Mr. Dan H. Hanson, Treasurer, Connie Volk, member. In attendance from DG Solutions was Dana Gilleland, CEO/CFO. Nick Healey, legal counsel attended by phone. Attending from NCH were Kiffani Skrukrud, Dan Northway, Linda Noe, Shyan Bradfield and Heather Staudenmaier. Attending from the public were Sheila Boldon and Shelly Larson.

**Mr. Krein called the Public Session to order at 5:30 pm.**

A quorum was verified

### **Approval of the Agenda**

**Ms. Volk moved to accept the agenda. Mr. Hanson seconded the motion. No discussion. Motion carried 4-0.**

### **Approval of the Minutes**

**Mr. Hanson moved to approve the minutes of the February 27 meeting. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.**

**Public Comments** – we continue to receive good comments from ECF patients' families regarding the care, friendliness and cleanliness of the facility. An ECF patient's family member questioned why the new activity room wasn't completed prior to the work beginning on the CT project. It is an issue of space to put everything during demolition.

**Financials** - Patient revenue, less adjustments, on February 29 was \$884,534.27; operating revenue was \$35,469.89; non-operating revenue was \$100,849.24 for total income of \$1,020,853.40. Operating expenses for the month were \$795,426.35; non-operating expenses were \$12.87. This results in a net income of \$225,414.18.

**Operational Summary** - Attached

NCHD Hospital Stats – Attached.

### **Old Business**

Custom Learning Solutions Update – We are beginning year two. Lynn will be onsite March 27 & March 28 to present service excellence awards.

CT Project Update/Architect Update – 90% of the demo is done; the sheetrock and flooring has been removed; rooftop unit moved out; need to some reinforcement in the basement for the floors.

Payroll System Implementation – Still waiting for the GL entry upload; it should be ready in 6-9 days. Go live date has been moved to 3/31.

Foundation Discussion – Mr. Hanson reported that the Foundation met on March 25. Ms. Shelly Larson, Foundation Board member, was also in attendance on behalf of the Foundation. She explained the goals of the Foundation; that they would like to become active again, receiving donation and doing fundraising. She asked for projects. Dana prioritized the CT Project, Restorative aid room and the Sunroom as projects actively taking place or on the horizon for the near future. Ms. Staudenmaier mentioned the flooring in the hallways in the ECF and the dining room needing upgraded. Mr. Healey suggested that the Foundation Board and the Hospital Board meet to formulate a joint funding plan.

Survey Solutions Go Live Update – The system was launched on March 14. There are surveys for the following areas: ER, Clinic, Inpatient, Radiology, Lab, Swing Bed and ECF. A tablet was available for board member to view and use the test mode, if desired.

Helmsley Trust Grant Announcement – The announcement of the receipt of \$147,400.00 for the purchase of the ultrasound equipment and employee training was posted to the website and a press release will be in the newspaper and on Facebook

### **New Business**

Cyber Liability Insurance Update – our coverage has been increased from \$1,000,000.00 to \$2,000,000.00 with a different carrier – TechRug. The premium will increase 25%.

**Mr. Boldon moved to enter executive session to discuss legal issues at 6:40 p.m. Ms. Volk seconded the motion. No discussion. Motion carried 4-0.**

Public session reconvened at 7:25 p.m.


**Mr. Hanson moved to create a subsidiary LLC for Niobrara Community Hospital. Ms. Volk seconded the motion. No discussion. Motion carried 4-0.**

**Mr. Boldon moved to adjourn the meeting. Ms. Volk seconded the motion. No discussion. Motion carried 4-0.**

Meeting adjourned at 7:25 p.m.

Next meeting is April 23 at 5:30 p.m.

  
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J.V. Boldon, Vice Chairman

  
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Randi Ross, Secretary