

Niobrara County Hospital District Board of Trustees

Board of Trustees Meeting Minutes

January 23, 2024, 5:30 p.m.

The Niobrara County Hospital District Board of Trustees met in the training room at Niobrara Community Hospital in Lusk, Wyoming. In attendance were Mr. Travis Krein, Chairman; Ms. Randi Ross, Secretary, Mr. Dan H. Hanson, Treasurer, Connie Volk, member. In attendance from DG Solutions was Dana Gilleland, CEO/CFO and from Husch Blackwell was Nick Healey, legal counsel. Attending from NCH were Heather Staudenmaier, Linda Noe, Kiffany Skrukud, Dan Northway and Steve Hendrickson.

Mr. Krein called the Public Session to order at 5:30 pm.

A quorum was verified

Approval of the Agenda

Mr. Hanson moved to accept the agenda. Ms. Volk seconded the motion. No discussion. Motion carried 3-0.

Approval of the Minutes

Mr. Hanson moved to approve the minutes of the December 12 meeting. Ms. Volk seconded the motion. No discussion. Motion carried 3-0.

Public Comments – one of the travelers commented that NCH is the cleanest facility they have ever work for.

Mr. J.V. Boldon, Vice Chairman, joined the meeting at 5:40 p.m.

Financials - Patient revenue, less adjustments, on December 31 was \$714,677.36; operating revenue was \$44,299.37; non-operating revenue was \$572,873.85 for total income of \$1,331,850.58. Operating expenses for the month were \$875,290.88; non-operating expenses were 214.10 This results in a net income of \$456,345.60

Operational Summary - Attached

NCHD Hospital Stats – Attached.

Old Business

Custom Learning Solutions Update – Accountability audit next week

CT Project Update/Architect Update – final bids will be received on 1/31/2024. There are three contractors submitting bids. The Board will hold a special meeting to award the bid.

Payroll System Implementation – the implementation is being held up by two items – the benefits had to be reloaded due to the change in insurance carrier (Cigna) and the GL has not been uploaded yet. Employees are currently clocking in and out on two clocks.

Strategic Plan Update – the plan will be updated based on the 1/17/24 session.

QAPI Updated Board Member – Connie Volk will now be the board member of the QAPI committee.

Foundation Discussion – Ms. Ross asked about the \$260,000.00 that the Niobrara County Medical Foundation had offered for the CT project. Mr. Krein indicated that the offer still stands. She also asked for follow up from a previous discussion regarding creation of a foundation specifically for Niobrara Community Hospital. Mr. Healey looked up some information and it appears that the current Medical Foundation should serve the purpose of supporting the hospital. Discussion continued that perhaps some restructuring of the current Foundation could be made. This will be pursued in the future.

New Business

Officer Elections –

Ms. Ross moved to keep the current slate of officers: Mr. Krein, Chairman; Mr. Boldon, Vice Chairman, Ms. Ross, Secretary and Mr. Hanson, Treasurer. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0

Year End Evaluations Update – goals are now trackable in the new PR system; salary increases were not given across the board but on merit. A total of \$30,000.00 was given in increases.

June Board Meeting Date – Due to scheduling conflicts it was decided to move the June meeting to July 2, 2024.

Medicare Advantage Plan Update – the hospital is not signing an in-network contract with UHC. This may result in loss of patients in the future as the copays for in-network and out of network change.

Ms. Volk moved to enter Executive session at 7:00 for legal advice and personnel issues. Mr. Hanson seconded the motion. No discussion. Motion carried 4-0.

Public session reconvened at 7:50 p.m.

Mr. Boldon moved to adjourn the meeting. Mr. Hanson seconded the motion. No discussion. Motion carried 4-0.

Meeting adjourned at 7:51 p.m.

Next meeting is February 27 at 5:30 p.m.



Travis Krein, Chairman



Randi Ross, Secretary