

Niobrara County Hospital District Board of Trustees

Board of Trustees Meeting Minutes

October 24, 2023, 5:30 p.m.

The Niobrara County Hospital District Board of Trustees met in the training room at Niobrara Community Hospital in Lusk, Wyoming. In attendance were Mr. Travis Krein, Chairman; Mr. J.V. Boldon, Vice Chairman, Ms. Randi Ross, Secretary, Mr. Dan H. Hanson, Treasurer, and by phone, Nick Healey, Legal Counsel. In attendance from DG Solutions was Dana Gilleland, CEO/CFO. Attending from NCH were Heather Staudenmaier, Linda Noe, Kiffany Skrukud, Dan Northway, Shyan Bradfield and Steve Hendrickson. Attending from the public were Connie Volk and Bill Cossart.

Mr. Krein called the Public Session to order at 5:30 pm.

A quorum was verified

Approval of the Agenda

Mr. Hanson moved to accept the agenda. Mr. Boldon seconded the motion. No discussion. Motion carried 3-0.

Approval of the Minutes

Mr. Boldon moved to approve the minutes of the September 26 meeting. Mr. Hanson seconded the motion. No discussion. Motion carried 3-0.

Public Comments – Heather reported that some of the traveling staff who left had treat things to say about the hospital.

Board Vacancy – with the recent resignation of Ms. Finley, there is an empty board seat. Letters of interest were received from Connie Volk and Bill Cossart. It was clarified that the appointment would be until November 2024 at which time there would be a 2-year unexpired term seat on the ballot in the general election. Both candidates were interviewed by the board and questions were opened to anyone in attendance.

Financials - Patient revenue, less adjustments on September 30 was \$809,205.20; operating revenue was \$33,238.99; non-operating revenue was \$108,063.47 for total income of \$950,507.66. Operating expenses for the month were \$850,965.23; non-operating expenses were **-\$2413.90** This results in a net income of \$101,956.33.

Operational Summary - Attached

NCHD Hospital Stats – Attached.

Old Business

Custom Learning Solutions Update – Lynn was on site to complete the DO IT Facilitator Course; there will be one more Zoom call this year. Three people will be attending a conference in Orlando with two of the registrations paid by CLS.

CT Project Update/Architect Update – They should be ready for bid by the end of November. The contractors will be asked to visit the site prior to submitting a bid. A separate generator will be needed for the CT; we need to get a quote for this.

Payroll System Implementation – The system is PayCorp and the implementation has been pushed back to the pay period ending 12/30/23. Scheduling and Healthstream will be rolled into the payroll system so it will be easier to track.

Strategic Plan Update – the managers will be meeting to come up with goals and objectives, then would like to meet with the Board. This will be done in January.

Accreditation Update – in a holding pattern at this point

Floating Holiday Update – no action will be taken without board approval.

New Business

OSHA Site Visit – they will be here on December 13 to do an evaluation of Worker's Comp so we can possibly receive discounts.

NHSC Site Visit – a team will be here for a visit to determine if we are eligible for loan forgiveness for rural providers. There are other benefits as well that may be explored.

November/December Board Meeting date – Due to the holidays the combined November/December date will be Tuesday, December 12 at 5:30 p.m.

Winter Plan for Employees – if employees are unable to get to the hospital due to weather or bad roads there will be someone from the hospital to pick them up 7 days a week. If no one from the hospital is available, law enforcement can assist.

Investment Policy – the Board investment policy was presented.

Ms. Ross moved to approve the Board Investment policy. Mr. Hanson seconded the motion. No discussion. Motion carried 3-0.

Mr. Boldon moved to adjourn to executive session at 7:12 pm. Mr. Hanson seconded the motion. No discussion. Motion carried 3-0.

Regular session reconvened at 8:15 pm.

Ms. Ross moved to appoint Connie Volk to the Niobrara County Hospital District Board of Trustees. Mr. Hanson seconded the motion. No discussion. Motion carried 3-0.

The Board discussed the possibility of using the Medical Foundation funds for EMS to purchase a new ambulance as they were denied emergency funding from the state. They are down to one ambulance that is operational at this time. Mr. Krein will visit with Dana about this.

Mr. Hanson moved to adjourn the meeting. Mr. Boldon seconded the motion. No discussion. Motion carried 3-0.

Meeting adjourned at 8:25 p.m.

Next meeting is December 12, 2023 at 5:30 p.m.