

Niobrara County Hospital District Board of Trustees

Board of Trustees Meeting Minutes

March 28, 2023, 5:30 p.m.

The Niobrara County Hospital District Board of Trustees met in the training room at Niobrara Community Hospital in Lusk, Wyoming. In attendance were Mr. Travis Krein, Chairman; Mr. J.V. Boldon, Vice Chairman, Ms. Randi Ross, Secretary, Mr. Dan H. Hanson, Treasurer, and, by phone, Ms. Barbara Finley, Member, and Nick Healey, Legal Counsel. In attendance from DG Solutions was Dana Gilleland, CEO/CFO, from NHC were Linda Noe, Christina Zumbrennen, Steve Hendrickson, Heather Staudenmaier, Shyan Bradfield, Kiffani Skrukud, Tammy Basile, recorder, and from the public, Sheila Boldon.

Mr. Krein called the Public Session to order at 5:31 pm.

A quorum was verified

Acceptance of the Agenda

Mr. Boldon moved to accept the agenda. Mr. Hanson seconded the motion. No discussion. Motion carried 4-0.

Acceptance of the Minutes

Mr. Hanson moved to accept the minutes of the February 28, 2023 meeting. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Public Comments – Hospital Auxiliary Salad Luncheon is on April 20, 2023 at the Fairgrounds from 11:00 am – 1:00 pm.

Financials

Patient revenue, less adjustments, on February 28 was \$759,219.33; operating revenue was \$38,022.84; non-operating revenue was \$71,391.21 for total income of \$868,633.38. Operating expenses for the month were \$849,826.92; non-operating expenses were \$0.00. This results in a net income of \$18,806.46.

Operational Summary

- Attached

NCHD Hospital Stats – Attached.

Old Business

HR Director Update – We are still interviewing. One is coming on Monday and we hope to make our final decision.

Custom Learning Solutions - Brian Lee was here on March 13th. The staff spent all day with them and with the managers. Karen Alexander will be our Customer Service Advocate.

Whenever we have opportunities to fix customer service issues Karen will be the one to go to. This is service recovery.

Legislative updates – No big issues and no updates. We are scheduling a meeting next week.

Strategic Planning Objectives Follow-Up - Strategic Plan was done in 2021 and we need to follow up on the tasks. On our Monday Managers' meeting this will be on the agenda. We will schedule a meeting again in August.

Board Training - Take classes that are in their email. Board members will need to take 2 classes every month.

New Business

April and June Meeting Dates - April meeting will be held on Tuesday, May 2nd at 5:30 pm. June meeting will be held on Thursday, June 29th at 5:30 pm.

DNV Accreditation Partnership - DNV (Det Norske Veritas, Inc) is very similar to JCAHO (Joint Commission on Accreditation for Healthcare Organizations). They have created an account for us and they are willing be our partner over the next year so that we can get our accreditation.

New LSB Sweep Account - We will have 2 accounts with Lusk State Bank; one is our operating account and the other one is sweep account.

Mr. Boldon moved to approve to create LSB Sweep Account with the same signature authority as the Operating Account which are: Mr. Travis Krein, Mr. John V. Boldon, Ms. Randi Ross, and Mr. Dan Hanson. Mr. Hanson seconded the motion. No discussion. Motion carried 4-0.

Mr. Hanson moved to enter Executive Session at 6:35 p.m. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Public session reconvened at 7:44 p.m.

Ms. Ross moved to approve a contract amendment with DG Solutions retroactive to January 1, 2023. Mr. Hanson seconded the motion. No discussion. Motion carried 4-0.

Mr. Boldon declared a conflict of interest regarding the provider's house.

Meeting adjourned at 7:46 p.m.

Next meeting is May 2, 2023 at 5:30 p.m.