

Niobrara County Hospital District Board of Trustees

Board of Trustees Meeting Minutes

January 24, 2023, 5:30 p.m.

The Niobrara County Hospital District Board of Trustees met in the training room at Niobrara Community Hospital in Lusk, Wyoming. In attendance were Mr. Travis Krein, Vice Chairman; Ms. Randi Ross, Secretary, Mr. Dan H. Hanson, Treasurer, Mr. J.V. Boldon, Member and Ms. Barbara Finley, Member, Dana Gilleland, CEO/CFO and Nick Healey, Legal Counsel. Also in attendance were Shyan Bradfield, Christina Zumbrennen, Brenda Adler, Dan Northway, Melody and Sheila Boldon.

Mr. Krein called the Public Session to order at 5:30 pm.

A quorum was verified

Election of Officers

Ms. Ross moved to accept a slate of officers as follows:

Chair – Mr. Travis Krein

Vice-Chair – Mr. J.V. Boldon

Secretary – Ms. Randi Ross

Treasurer – Mr. Dan H. Hanson

Ms. Finley seconded the motion. There were no other nominations and no discussion. Motion carried 4-0.

Acceptance of the Agenda

Mr. Hanson moved to accept the agenda. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Acceptance of the Minutes

Mr. Boldon moved to accept the minutes of the October 25, 2022 meeting. Mr. Hanson seconded the motion. No discussion. Motion carried 4-0.

Public Comments – Dr. Prince stopped by to share with the board what an outstanding staff we have at NCH and to thank us for allowing him to work at the facility.

Financials – October-December

Patient revenue, less adjustments, on October 31 was \$774,208.88; operating revenue was \$30,487.53; non-operating revenue was \$224,605.39 for total income of \$1,029,301.80. Operating expenses for the month were \$931,011.64; non-operating expenses were \$151.31. This results in a net income of \$98,138.85 for the month.

Patient revenue, less adjustments, on November 30 was \$1,043,630.15; operating revenue was \$28,290.63; non-operating revenue was \$167,214.33 for total income of \$1,239,135.11. Operating expenses for the month were \$796,058.32; non-operating expenses were **\$(145.43)**. This results in a net income of \$443,222.22 for the month.

Patient revenue, less adjustments, on December 31 was \$889,105.93; operating revenue was \$29,126.37; non-operating revenue was \$362,457.19 for total income of \$1,280,689.49. Operating expenses for the month were \$909,899.30; non-operating expenses were \$0.00. This results in a net income of \$370,790.19.

Operational Summary

- Attached

NCHD Hospital Stats – Attached.

Old Business

Western States Fire Protection – Isolated Sprinkler System

Mr. Boldon moved to accept the bid of \$11,885.00 to bring the system up to date. Ms. Finley seconded the motion. No discussion. Motion carried 4-0.

HR Director Update – A candidate will be at the facility of Monday, January 30.

Custom Learning Solutions Presentation – the group will be onsite on March 13th

New Business

Updated Bylaws –

Mr. Boldon moved to accept the updated bylaws as presented. Mr. Hanson seconded the motion. Ms. Finley asked a question regarding the Administrator's role and Mr. Healey explained the difference in roles of the Administrator and the Board. Motion carried 4-0.

Merit Increases FY23 – Evaluations were completed and merit increases calculated for employees.

Mr. Boldon moved to approve the merit increases for staff. Ms. Finley seconded the motion. No discussion. Motion carried 4-0.

Authorized Banking Personnel

Mr. Boldon moved to remove Mark Groh from WGIF. Ms. Finley seconded the motion. No discussion. Motion carried 4-0.

Mr. Hanson moved to add Mr. Krein to WGIF as an authorized person. Ms. Finley seconded the motion. No discussion. Motion carried 4-0.

Mr. Hanson moved to remove Mark Groh from the Lusk State Bank accounts. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Board Training – as training modules are completed board members should print the certificates and bring to NCH. There is a training folder for each member. Board members need to keep current with Board education.

Legislative updates – there are a few bills in the legislative session that could have an effect on the hospital. HB66, HB80 and SF158. Board members are encouraged to take a look at the bills and take any action that might be appropriate.

Mr. Hanson moved to enter Executive Session at 6:33 p.m. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Public session reconvened at 6:58 p.m.

Meeting adjourned at 6.58 p.m.

Next meeting is February 28, 2023 at 5:30 p.m.