

Niobrara County Hospital District Board of Trustees

Board of Trustees Meeting Minutes

September 27, 2022, 5:30 p.m.

The Niobrara County Hospital District Board of Trustees met in the training room at Niobrara Community Hospital in Lusk, Wyoming. In attendance were Mr. Mark Groh, Chairman; Mr. Travis Krein, Vice Chairman; Ms. Randi Ross, Secretary; Mr. Dan H. Hanson, Treasurer and Mr. J.V. Boldon, Member. Also, in attendance from D.G. Solutions was Dana Gilleland, CEO/CFO, from Rawhide Rural Health Clinic was Dr. Falkenburg, and from NCH Tammy Basile, recorder. From the public were Joe Falkenburg, Lillian Witte, Joy Falkenburg, MD, Jodi Thomsen, Sheila Boldon, Rose Dressel, Doyle Davies, Monika Davies, Doug Cermak, Anne Cermak, Kelsey Nelson, Kathy Coon, Mark Miller, Lori Doyle, Shawna Stewart, Shannon Thompson, Dale Miller, Barb Finley.

Mr. Groh called the Public Session to order at 5:30 pm.

A quorum was verified

Acceptance of the Agenda

Mr. Krein moved to approve the agenda as presented. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Acceptance of the Minutes

Mr. Boldon moved to accept the minutes of the August 23, 2022 meeting. Mr. Hanson seconded the motion. No discussion. Motion carried 4-0.

Public Comments

Dr. Falkenburg informed those present that her contract has been signed with a renewal of 3 years.

Several people from the community spoke in support of Dr. Falkenburg. They are all happy and grateful to hear Dr. Falkenburg will be staying at Niobrara Community Hospital.

Financials for July

Patient revenue, less adjustments, in August was \$927,815.45; operating revenue was \$63,970.01; non-operating revenue was \$62,634.88 for the total income of \$1,054,420.34. Operating expenses for the month were \$842,941.97; non-operating expenses were \$473.58. This results in a net income of \$211,004.79 for the month.

Operational Summary

Attached

NCHD Hospital Stats – Attached

Old Business

QUAPI - Canopy Engagement for Quality Reporting - Clinical Measures Decided - once the date has been decided to submit, Dana will be giving it to the board.

Several policies were presented to the Board:

Covid-19 Vaccine Mandate for Healthcare Personnel - to decrease the risk of transmission of Covid-19.

Mr. Krein moved to approve the Covid-19 Vaccine Mandate for Healthcare Personnel Policy. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Infection Control for Covid Positive Residents - To ensure the health and safety of our residents in ECF.

Mr. Hanson moved to approve Infection Control for Covid Positive Residents Policy. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Masking Policy for Niobrara Community Hospital - To ensure Niobrara Community Hospital is keeping up to date on required masking protocols by CDC and CMS.

Mr. Krein moved to approve the Masking Policy for Niobrara Community Hospital Policy. Mr. Hanson seconded the motion. No discussion. Motion carried 4-0.

Employee Covid-19 Vaccine Tracking Process - Niobrara Community Hospital Infection Control specialist will keep record and track of all the employees who have received Covid-19 vaccine to ensure compliance with CMS.

Mr. Boldon moved to approve the Employee Covid-19 Vaccine Tracking Process Policy. Ms. Ross seconded the motion. No discussion. Motion carried 4-0.

Hot Liquid Policy - To ensure all Niobrara Community Hospital Patients and ECF residents are not being giving too hot of liquids.

Mr. Hanson moved to approve the Hot Liquid Policy . Ms. Ross seconded the motion. No discussion. Motion carried 4-0.

Residents Money Boxes - To ensure all monies being held by Niobrara Community Hospital District (ECF) are kept under lock and key for safety purposes.

Mr. Boldon moved to approve the Residents Money Boxes Policy. Mr. Krein seconded the motion. No discussion. Motion carried 4-0.

Extended Care Facility (ECF) Notice of Discharge - to ensure NCHD is following guidelines for residents who have not been compliant with payment services.

Mr. Hanson moved to approve the Extended Care Facility (ECF) Notice of Discharge Policy. Ms. Ross seconded the motion. No discussion. Motion carried 4-0.

Timing of Medication Administration for Extended Care Facility - To ensure medications are given to ECF residents on a safe and timely administration.

Mr. Krein moved to approve the Timing of Medication Administration for Extended Care Facility Policy. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Resident Mail Procedure - To ensure all residents or POA of residents receive notification of resident's mail in a timely manner.

Ms. Ross moved to approve the Resident Mail Procedure Policy. Mr. Hanson seconded the motion. No discussion. Motion carried 4-0.

Wander Guard Alarm and Response Policy - To ensure that the Wander Guard equipment is properly used and maintained to help reduce the risk of elopment.

Mr. Boldon moved to approve the Wander Guard Alarm and Response Policy. Mr. Krein seconded the motion. No discussion. Motion carried 4-0.

Wander Guard Elopement - Missing Patient Procedure - NCH will attempt to locate any missing patient rapidly and in an efficient and organized manner.

Mr. Krein moved to approve the Wander Guard Elopement - Missing Patient Procedure Policy. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Patient Services - To attain or maintain the highest practicable psychosocial/mental well-being of patients.

Mr. Hanson moved to approve the Patient Services Policy. Ms. Ross seconded the motion. No discussion. Motion carried 4-0.

Patient Services for Rawhide Rural Health Clinic - To ensure all patients within the NCHD are receiving opportunity to services provided by the Patient Care Coordinator.

Mr. Boldon moved to approve the Patient Services for Rawhide Rural Health Clinic Policy. Mr. Krein seconded the motion. No discussion. Motion carried 4-0.

Patient Services for Emergency Department and Inpatient Patients - To ensure all patients are to receive the same level of services.

Mr. Hanson moved to approve the Patient Services for Emergency Department and Inpatient Patients Policy. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Volunteer Services - Volunteers will be incorporated into hospital to enhance the lives of patients and facility operations.

Mr. Boldon moved to approve the Volunteer Services Policy. Mr. Krein seconded the motion. No discussion. Motion carried 4-0.

Care Conferences/Care Plans - To ensure the residents of ECF and family members are being involved in the planning regarding their loved one's care within our facility.

Mr. Krein moved to approve the Care Conferences/Care Plans Policy. Ms. Ross seconded the motion. No discussion. Motion carried 4-0.

Custom Learning Solutions Approval - The cost is \$76,560 per year. Up to 85% of that cost will be back on cost report and there is approximately \$15000.00 from a grant to pay for this. The program will help us improve our patient rating which is something Medicare looks at. The Board requested to have a presentation first and will decide on the next meeting.

New Business

November / December Holiday Board Meeting - Scheduled for Tuesday, December 13, 2022 at 5:30 p.m.

Portable X-ray - Received on 9/18/2022 - Reimbursement was sent.

Clinic Hours Update - This will be posted on Website

iProteon Board Training - Dana will be sending out emails.

Mr. Krein moved to enter the Executive Session at 6:55 p.m. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Public session reconvened at 7:45 p.m.

Mr. Krein moved to engage the services of Nick Healey as legal counsel for the hospital. Mr. Boldon seconded the motion. No discussion. Motion carried 4-0.

Meeting adjourned at 7:46 p.m.

Next meeting is October 25, 2022, at 5:30 p.m.