

Niobrara County Hospital District Board of Trustees

Board of Trustees Meeting Minutes

February 26, 2019 5:30 pm

The Niobrara County Hospital District Board of Trustees met in the Board room at NCH in Lusk, Wyoming. In attendance were Mr. Mark Groh, Chairman; Mr. Travis Krein, Vice Chairman; Ms. Randi Ross, Secretary; Ms. Shelly Larson, Treasurer; and Mr. J.V. Boldon, member.

Also attending was Nathan Hough, CEO; Bonnie LeSueur, CFO, and Karl Rude, HMS Dee Martin, per phone.

****Mr. Groh called the Public Session to order at 5:30 p.m.**

A quorum was verified.

Acceptance of the Agenda

Discussion: Move Childcare Services & add Revenue Cycle update after Public Comments

****Ms. Larson moved to accept the agenda with amendment.**

****Mr. Krein seconded the motion.**

Motion carried 4-0.

Acceptance of the Minutes

Discussion: None

****Ms. Ross moved to accept the January minutes.**

**** Mr. Boldon seconded the motion.**

Motion carried: 4-0.

Public Comments:

Ms. Larson reported an incident involving the ER; it has been addressed.

Kody Nelson, DOO, reported on the recent community child care round table discussion. The next meeting will be Friday, March 1 at 2:00 p.m. The group is in the information gathering stage at this point.

Nick, Revenue Cycle Manager, updated the Board on procedures he has implemented in the clinic to collect on co-pays and self-pay accounts.

Finances: Bonnie LeSueur presented the financials. Self-pay accounts continue to be an issue. The money is not coming in to be able to meet the payables.

****Ms. Larson moved that we to go to the county and ask for \$500,000.00 from the O & M account.**

**** Ms. Ross seconded the motion.**

Motion carried 4-0.

Operations

Nathan shared a new clinic schedule that will help meet the needs of our patients. He presented a volunteer policy which requires all volunteers to have the same orientation process as employees.

The air conditioning and heating unit is in need of repair. Nathan will get bids for a replacement cost.

He distributed bids on the roof project. The Board would like to do the roof and air conditioning/heating project concurrently, if possible.

****Ms. Larson moved to accept the bid from Lowe Roofing for the roof.**

**** Mr. Krein seconded the motion.**

Motion carried 4-0.

Nathan will follow up with Lowe Roofing to find out about the warranty.

New Business

Mr. Groh presented a request from Kathy Keenan at the Cozy Corner to purchase her business. It is not a viable option for the hospital at this time.

Executive Session:

****Ms. Larson moved to go into executive session at 7:37 p.m.**

**** Mr. Krein seconded.**

Motion carried.

Public session reconvened at 9:12 p.m.

Meeting adjourned 9:12 p.m.